



IN THE CLASSROOM

UKCE wants to help you to express yourself successfully and confidently in English in a variety of situations and settings.

Our goal is to provide you with language courses that suit your needs and make learning an enjoyable experience. Your teacher will provide you with:

- The opportunity to use the target language in appropriate social situations and understand its structure.
- Communicative lessons with an emphasis on speaking and listening skills and a balance of grammar, vocabulary, pronunciation, and spoken and written communicative activities.
- An environment in which you are encouraged to participate in discussions, have fun and not fear making mistakes, and develop an independent learning style.
- Progress tests and assessments to make sure both you and your teacher are aware of your progress.
- Resource materials such as extra worksheets and access to the school library of graded textbooks.

Level Changes

- Level changes can happen at any time during your course.
- We want you to be in the right class. That's why sometimes we may ask you to move up or down a level.
- We also want to hear from you! If you think your class is too easy or too difficult, please speak with your teacher. If you would like to change your level, **please discuss this with your teacher**. Level changes are made by teacher recommendation only. Your teacher may ask you to take a test again. Don't worry! It will be fine, just speak with your teacher.

Resources

- Students must have a coursebook: If you are studying for more than two weeks, in most classes, you must buy one. You can buy the book at UKCE (price: £35) or somewhere else. Teachers will also provide students with supplementary worksheets and other photocopyable materials.
- Part-time classes, such as Vocabulary and Speaking and Writing do not require books.
- Saturday Classes don't use just one course book. This is because Saturday students may or may not attend consecutive lessons.

All classrooms come equipped with a white board and overhead projector that teachers can use to show videos or use PowerPoint.

Mobile devices must be switched to silent mode and put away during class. You are only allowed to use your mobile device in class when it is supporting your learning.

Our levels have these names:

NAME	LEVEL
Seeker A	Elementary
Seeker B	Pre-Intermediate
Skilled	Intermediate
Scholar A	Upper-Intermediate
Scholar B	Advanced

Measuring progress

Each week, your teachers will assess one of your language skills (listening, reading, speaking or writing) in the course of your lessons. You will also have a grammar and vocabulary test at the middle and end of each level.

You can also see what has been covered in the course by looking at the course outlines in your classroom. Every four weeks, you will have a chance to discuss your studies with your teachers in a one-to-one discussion.

What's the difference between the two student notebooks below?

Student A

<p>be charged + with shoplifting theft fraud</p> <p>break in - to enter illegally verb + preposition The robber <u>broke into</u> the house</p> <p>law - from the government rule - from the school, your parents</p>	<p>a fine an amount of money you have to pay as punishment</p> <p>pay receive get /ə/ /faɪn/ a fine</p> <p>person thief terrorist crime theft terrorism</p>
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Student B

thief - ladrón
theft - robo

mugging - atracar
murder - asesinar
drink driving - conducir borracho
credit card fraud - delito con tarjeta de crédito
speeding - exceso de velocidad

punishments - sanción/penalización
a fine - multa
prison sentence - sentencia de cárcel
do community service - servicio comunitario

- When you make notes, follow Student A's example:
- Write English examples (not direct translations)
- Translate phrases (NOT individual words)
- Look at collocations, patterns & phrasal verbs (give examples)
- Look at pronunciation and weak forms

Feedback

- End of week one survey: on your first week, you will receive an email with a link to a feedback survey. That is a questionnaire with a few questions about the school, including reception, the quality of the teaching and facilities.
- End of course survey: on your last week, you will receive another survey like the one you received on your first week.

Academic survey: Your teacher will also give you a short academic questionnaire with specific questions about the course.

Please tell us what you think. We want to know what you think. We want to make sure UKCE is a great place to study!

Certificate

- On your last day, your teacher will give you your certificate of attendance. The certificate has your name, course duration and level.



Would you like to talk to someone about your course?

Would you like to know more about how to apply for university?

*See "Higher Education section" or come and talk to our **ACADEMIC COUNSELLOR:**

OFFICE HOURS:

- Monday, Tuesday and Wednesday.
- 14:00 to 16:00



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